



You Can Teach an Old Dog New Tricks

Employees at all levels can benefit from training, and place considerable value on an employer's investment in their personal development. Training provides employees with increased knowledge and skill, meaning improved performance and greater compliance to policies and procedures. Effective training can also lead to increased employee motivation and organisational commitment.

HRBS's experienced Trainers provide interactive training to a diverse range of organisations. Training programs can be delivered 'off the shelf' or customised to suit your organisational requirements.

HRBS offers Training Programs in the following areas:

- Generational Differences: The challenges in motivating and managing Gen Y, Gen X and Baby Boomers
- Recruiting the Right Staff
- Effective Interviewing
- Understanding Different Personalities: How to manage individuals
- Leadership Styles and Behaviours
- People Management
- Career Development and Planning
- Performance Counselling and Discipline
- Conducting Performance Appraisals
- Coaching and Mentoring
- Conflict and Negotiation: How to manage situations for win-win outcomes
- Effective Communication
- Bullying, Harassment and Discrimination in the Workplace
- Time Management
- Team Building and Behaviour

Training is available in 1 - 2 hour brief sessions, as well as half and full day workshops to suit your requirements.

"The facilitators at HR Business Solutions are great easy people to get along with; they make training fun as well as educational. The training is very clear to understand, flexible, useful and filled with interactive talking, formal descriptions, explanations, discussions and real life scenarios"

- Trainee, Supervisors Development Programme, Couran Cove

HR Business Solutions Pty Ltd

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